

1: The right people with a range of lived experience are involved

This piece of coproduction is:



not good



- ☐ No one with lived experience has been involved in the work
- ☐ People who do not have relevant experience to the topic are involved



Could be better



- ☐ The same people are involved in pieces of work over and over again
- ☐ Only one or two people are involved in the coproduction



good



- ☐ There is equal representation of people with lived experience and professionals
- ☐ Women, people from Black, Asian and Minority Ethnicities, LGBTQ+ people and those with range of disabilities are involved
- ☐ People with more complex disabilities and those who need support to self-advocate are included
- ☐ Inclusion of family and parent carers is considered
- ☐ The people involved should have experience of the topic or issue being addressed



2. People are involved in all areas and levels of a piece of work or project

This piece of coproduction is:



not good



- ☐ People are only involved in consultation through focus groups or surveys
- ☐ People are only asked their views after the work has been done



Could be better



- ☐ People are involved in delivering training but not creating it
- ☐ People are not involved in leadership and can't make independent decisions
- ☐ People are consulted but are not involved in creating something
- ☐ People start off well, involving people, but as a piece of work or project develops and pressures creep in, their involvement fades or becomes tokenistic
- ☐ People are involved after the big decisions about a project have been made
- ☐ People views are not reflected in the final product
- ☐ People decisions are overruled



good



- ☐ Regular meetings with partners, check they are happy with how things are going
- ☐ People are involved in managing and/or steering a project
- ☐ People have a say in how the final product looks
- ☐ People understand the limitations on a project, such as budget, timings or scope
- ☐ People are involved all the way through a piece of work or project



3. People are given the right support in a person-centred way

This piece of coproduction is:



not good



- ☐ There is lots of jargon or complicated information
- ☐ People feel rushed and they don't have time to process information both before and during meetings
- ☐ Meeting papers are provided a day or two before the meeting
- ☐ People are not provided with support for travel, accommodation, or other essential things
- ☐ People are asked to share their stories without any support
- ☐ Disrespectful language is tolerated by the Chair of a meeting
- ☐ There is no one in the organisation who can be contacted for support
- ☐ People don't enjoy being part of the work



Could be better



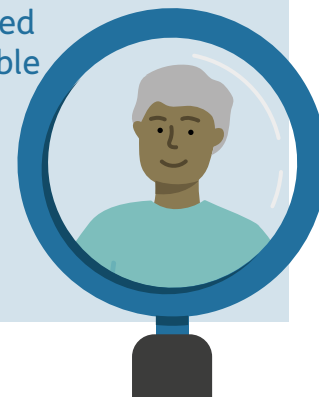
- ☐ There is no de-briefing or onward support offer in place
- ☐ There is no named person to support people
- ☐ Meetings are set on a specific day or time that work for the organisation not the people
- ☐ Organisations ask what reasonable adjustments are needed, but don't always apply them
- ☐ Accessible information is provided in set formats, like only easy read, but not plain English



good



- ☐ Organisers check in with people, in a way that suits them
- ☐ Organisers get to know people before the project starts
- ☐ Organisers provide the right emotional support
- ☐ People are given enough time to think and input
- ☐ People are sent papers or information at least 1 week before a meeting
- ☐ All reasonable adjustments are asked for and followed
- ☐ People are offered support to understand information
- ☐ Information is provided in a way that accessible way to that person
- ☐ People have a named person they can contact, with questions



4. People feel respected and are an important part of the process

This piece of coproduction is:



not good



- ☐ People are invited to take part but aren't listened to
- ☐ People are not credited or acknowledged in the final piece of work
- ☐ Decisions have already been made and the discussion is a formality
- ☐ People are used for their stories



Could be better



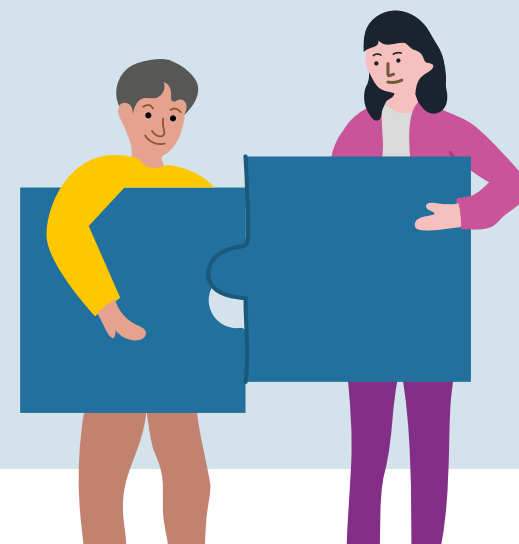
- ☐ Not telling people what has happened or been developed after they have done their work
- ☐ Not checking whether what has been done with people's ideas, is right
- ☐ People don't understand what the limitations on a project are, such as budget, timings, or scope



good



- ☐ People feel that the work is fun and they enjoy being part of it
- ☐ People feel listened to and their ideas are acted on
- ☐ People feel it's ok to say no
- ☐ People have positions of power, such as chairing meetings, or leading working groups
- ☐ People make decisions about how things are done in meetings, facilitators will actively give everyone a chance to speak



5. People are paid fairly and in a way which works for them

This piece of coproduction is:



not good



- ☐ People are asked to do work voluntarily
- ☐ People are offered tokenistic payments such as vouchers as the only option



Could be better



- ☐ Everyone is offered the same standard payment, without options or flexibility to suit the individual



good



- ☐ A range of payment options offered to the individual, that fit their own needs
- ☐ Payment offered at an equal level to those without lived experience

